



COST PROPOSAL SCHEDULE

RFP No.: 2026-S-11
Title VI Program Update for
Fiscal Years 2023-2025

FIRM: _____

Instructions:

- (1) This is a task-based, firm-fixed price, **six-month** service contract.
- (2) Refer to the “**Special Instructions**”, and “**Scope of Work**” and provide the proposed number of labor hours and fixed price associated with each task.
- (3) The Firm must complete all information requested – NO ITEMS MAY REMAIN BLANK.
- (4) The Firm’s proposed price must be all-inclusive and must include all direct costs, indirect costs, overhead, profit, labor, qualified full-time supervision, materials, supplies, insurance, equipment, transportation, and all other services, costs, and expenses necessary to perform and complete the work in accordance with the requirements of the RFP.
- (5) Submit the Cost Proposal Schedule in the **Cost File** section in PlanetBids. **DO NOT** include in proposal.
- (6) Proposal rates will be valid for 120 calendar days from the Board approval date.

TITLE VI PROGRAM UPDATE FOR FISCAL YEARS 2023-2025

SIX MONTH CONTRACT

Tasks	Number of Labor Hours	Task Cost
Task 1: Project Kick-off Meeting		
Task 2: Complete Title VI Program Update Requirements		
Task 3: Complete and Submit Draft Report for Title VI Program Update		
Task 4: Complete and Submit Final Report for Title VI Program Update		
TOTAL FIXED PRICE:		

Authorized by:

Signature

Printed Name

Title

Date